Sample Items for Community Support for Transition Inventory

Community Stakeholder Module

THEME 1—*Community Partnership:* *Collective community ownership of and responsibility for the transition project is built through collaboration among key stakeholder groups.*

Item 1.A Collaborative Oversight

Fully developed system	Least developed system
There is a collaborative group (a "community leadership team") for planning and decision making through which community partners jointly oversee the development and implementation of the transition project	The transition project is not supported by any collaborative decision-making group that oversees implementation, solves system-level problems, or removes barriers

4 – Fully developed   3 – Almost there   2 – Midway   1 –Beginning   0 – Least developed   Don't know

THEME 2: *Collaborative Action.* *Stakeholders involved in the transition project take steps to translate the project philosophy into concrete policies, practices and achievements*

Item 2.C Joint Action Steps

Fully developed system	Least developed system
Participating agencies and organizations take tangible steps (e.g., developing MOUs, contributing resources, revising agency policies or regulations, participating in planning activities) toward achieving joint goals that are central to the project.	Though there may be a stated commitment to the transition project, agencies and other key stakeholders have NOT taken specific and tangible steps toward achieving the project's central goals.

THEME 3: *Practice Quality and Support*. *The community has developed sustainable capacity to provide individualized transition planning in a manner that is consistent with transition values and principles.*

Item 3.A Individualized Transition

Fully developed system	Least developed system
Each young person participating in the program has an individualized transition plan that responds to his/her unique needs and goals, and reflects transition values and principles (e.g., youth-/young adult-driven, focused on community integration skills and outcomes, etc.)	Young people in the transition program do not have a single plan to coordinate the services and supports they receive, and/or the plan does not reflect their unique needs, goals and preferences.

THEME 4: *Workforce.* *The community supports the transition program and partner agency staff to work in a manner that reflects transition values and principles*

Item 4.A Provider Approach

Fully developed system	Least developed system
Staff who provide services/supports to young people in the transition project (e.g., providers of supported employment, therapists, job coaches, etc.) are respectful and strength based, and encourage young people to make choices and decisions about their services/supports.	Staff who provide services/supports are not respectful or strengths based, and do not encourage the young people to make decisions and choices about the services and supports

THEME 5: *Fiscal Policies and Sustainability.* *The community has developed fiscal strategies to support and sustain the transition project, and methods to collect and use data on expenditures for project-eligible young people.*

Item 5.B Fiscal Monitoring

Fully developed system	Least developed system
There is a formalized mechanism for reviewing the costs of implementing the transition project. This information is used to streamline spending and to become more efficient.	There is little or no information available about the costs of implementing the transition project and/or what information is available is not used to streamline spending policies or improve efficiency.

THEME 6: *Access to Needed Supports & Services.* *The community has developed mechanisms for ensuring access to the transition project and the services and supports that young people need for their individualized transition plans.*

Item 6.B Service/Support Access

Fully developed system	Least developed system
Services and supports needed by young people are available at the times and locations that are convenient for the young people. If the young people have constraints around times/locations, providers are flexible and work with young people to find alternatives	Services and supports needed by young people are only available at times and locations that are convenient for providers

THEME 7: *Accountability.* *The community has implemented mechanisms to monitor service quality and outcomes, and to assess the quality and development of the transition program.*

Item 7.C Plan Fulfillment

Fully developed system	Least developed system
There is ongoing monitoring to determine if services and supports indicated in the transition plans are provided and if goals that appear on the transition plans are met.	There is no active monitoring of whether the services and supports are provided or whether young people's transition goals are met.

THEME 8: *State Support.* *State agencies and their leaders understand and actively support the philosophy and goals of the transition program and take concrete steps to support it.*

Item 8.B State Policy and Funding Support

Fully developed system	Least developed system
Staff and leaders at state agencies are active in helping to identify and initiate policy and funding changes that support the local transition project(s).	Staff and leaders at state agencies take no role in identifying or promoting policy and funding changes that support the local transition project(s).

<p align="center">**Youth/ Young Adult/ Ally Module**</p>

THEME 1: *Community Partnership.* *People in the community work together to meet the needs of youth and young adults.*

Item 1. A Influential Youth/Young Adult Voice

Fully developed system	Least developed system
Youth and young adults with significant experience in systems and/or services are members of the collaborative oversight team. They have an impact on decisions and discussions.	Youth and young adults are not members—or are only "token" members-- of the community leadership team. (For example, they aren't listened to.)

THEME 2: *Practice Quality and Support.* *The project provides individualized transition planning in a way that reflects transition values and principles.*

Item 2. A Transition Plan

Fully developed system	Least developed system
Each young person participating in the program has an individualized transition plan. The plan is strengths based, and focuses on helping the young person achieve the goals that are most important to him/her.	Young people in the transition program do not have a single plan, individualized transition plan; or, if they do have a plan, it is not individualized or strengths based, or is not focused on helping the young person achieve the goals that are most important to him/her.

THEME 3*: Workforce.* *The community helps staff learn to work in a way that reflects transition values and principles.*

Item 3.A Provider Approach

Fully developed system	Least developed system
Staff who provide services/supports to young people (e.g., providers of supported employment, therapists, job coaches, etc.) are strength based and respectful, and encourage young people to make choices about their services/supports. .	Staff who provide services/supports are not respectful or strengths based, and do not encourage the young people to make decisions and choices about the services and supports.

THEME 4: *Access to Needed Supports & Services.* *The community has developed ways for young people to get the services and supports they need for their individualized transition plans.*

Item 4. A Service/Support Availability

Fully developed system	Least developed system
Young people can get the services and supports they need for their transition plans (e.g., employment support, therapy, medication management, peer support) without long delays.	Services and supports that young people need for their transition plans are not available or are only available after long delays.

THEME 5: *Accountability.* *The community has a way to track service quality and outcomes, and the quality and development of the transition program.*

Item 5. A Progress on the Plan

Fully developed system	Least developed system
The young person and transition program staff regularly check in together to review how much progress is being made on achieving the goals on the transition plan.	The young person and/or transition staff don't have a clear idea of whether or not they are making progress toward achieving the goals on the transition plan.

<p align="center">**State Module**</p>

THEME 1—*Partnerships: Collective awareness of and responsibility for the service needs of transition-aged youth with serious mental health conditions have been built across key state agencies.*

Item 1.B Forum for Collaborative Work

Fully developed system	Least developed system
State-level representatives from relevant public agencies (e.g., child and adult mental health, substance abuse, child welfare, juvenile/criminal justice, secondary and post-secondary education providers, vocational rehabilitation, etc.) have a forum in which to meet for joint planning and problem solving regarding services for transition-aged young people.	State-level representatives from relevant public agencies do not have an opportunity to meet for planning and making

THEME 2—*Collaborative Action:* *Stakeholders take steps to translate transition values and principles into concrete policies and practices.*

Item 2.A State Policy and Funding Support

Fully developed system	Least developed system
Leaders of state agencies and their staff are active in helping to identify and initiate policy, practice and funding changes that support the delivery of transition services in local communities.	Leaders of state agencies and their staff have not taken concrete action (e.g. changed policies, created effective fiscal strategies) that would support the delivery of transition services in local communities**.**

THEME 3—*Workforce.* *The state actively plans for the development of a skilled workforce and supports employment practices that allow local staff to work in a manner that reflects transition values and principles*

Item 3.A Workforce Planning

Fully developed system	Least developed system
State leaders are informed about workforce issues related to services for transition- aged youth and actively support the development of post- secondary and in- service training opportunities**.**	There is no systematic way to communicate information about workforce needs to state leaders. State leaders are not involved in either development or monitoring of post-secondary and in-service training opportunities

THEME 4—*Fiscal Policies and Sustainability:* *The State has developed fiscal strategies to support and sustain transition services and methods to collect and use data on expenditures for services for transition aged youth and young adults.*

Item 4. A Fiscal Understanding

Fully developed system	Least developed system
State leaders and their staff have access to accurate information about the types and amounts of expenditures from all funding streams (e.g., mental health, juvenile justice/corrections, child welfare, and developmental disabilities) for services and supports for transition-aged young people with serious mental health conditions.	Information about expenditures for services and supports are contained within separate data systems and efforts to integrate these data have not been successful or integrated data have not been provided to state leaders.

THEME 5—*Access to Needed Supports and Services:* *There is statewide capacity to provide the services and supports that promote successful transitions.*

Item 5. A Capacity for Individualized Planning

Fully developed system	Least developed system
There is a statewide capacity to offer individualized transition planning to youth and young adults who need it in a manner that is consistent with transition values and principles**.**	Young people in this state do not have access to individualized transition planning or the planning that is available is not consistent with transition values and principles.

THEME 6—*Accountability:* *The state has implemented mechanisms to monitor the quality and outcomes of services for young people with serious mental health conditions.*

Item 6.A State-Level Outcome Monitoring

Fully developed system	Least developed system
There is a mechanism at the state level for reviewing data from all relevant agencies—including both child and adult services—about outcomes and service utilization by transition-aged youth and young adults. This information is used as the basis for strategic planning and quality improvement	Outcome data and data on service utilization are not available, or are not used for planning or quality improvement